



Bromley Beacon Academy

Careers Education Information and Guidance Provider Access Policy

Responsible post holder	Headteacher
Approved on	September 2024
Next Review	September 2025



Introduction

From 2 January 2018 schools and academies must provide technical education and apprenticeship providers with access to students in years 8 to 13. This is a requirement of the Education Act 1997 (as amended by the [Technical and Further Education Act 2017](#))

This policy statement sets out the school's arrangements for managing the access of providers to the schools for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider) 56
- answer questions from pupils

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.



Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- LSEC
- DWP Jobcentre Plus
- ASK Apprenticeships
- University of Greenwich
- Kingston University
- London Careers Hub

Destinations of our pupils. Last year our year 11 pupils moved to range of providers in the local area after school:

- LSEC
- Westminster Kingsway College
- Lewisham College
- Training providers/colleges

Last year our year 13 pupils moved to range of providers in the local area after school:

- LSEC
- Employment

Management of provider access requests

A provider wishing to request access should contact:

Ms Keisha George, Careers Leader
Telephone: 020 3319 0503
Email: keisha.george@bromleybeacon.lseat.org.uk

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 7	Tutor time activities	Strength & Skills workshop Lab in a Lorry In-house Careers Fair	Tutor Time Activities
Year 8	Tutor time activities VIP Tour of Local College	Strengths and Skills workshop Lab in a Lorry In-house Careers Fair	Tutor Time Activities Strengths and Skills workshop
Year 9	Tutor Time Activities	Strengths and Skills workshop In-house Careers Fair	Tutor Time Activities Enterprise
Year 10	Tutor Time Activities	In-house Careers Fair	Work Experience
Year 11	Visit to What Career Live VIP Tour of LSEC Work Experience	1:1 Careers Interviews In-house Careers Fair SEND Careers Fair	Preparing for the future
Year 12	Employability Skills Course	Interview Skills with DWP Talk from WizeUp Financial Skills workshop In-house Careers Fair SEND Careers Fair	Mock Interviews with DWP & local employers Work Experience
Year 13	Work Experience Peer Mentoring	Work Experience In-house Careers Fair SEND Careers Fair Peer Mentoring	Peer Mentoring

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities



The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school Reception, which will then be distributed to the most appropriate place within the setting so students can access at an appropriate time.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk